



SHEBBEAR
COLLEGE



**INFORMATION
FOR NEW
PUPILS AND
PARENTS!**

WELCOME TO SHEBBEAR COLLEGE!

We hope that you will be very happy here. Starting a new school is always filled with excitement and nerves so we hope that this booklet will help you to quickly find your feet and settle in.

Please remember that you can always speak to any member of staff, or our Sixth Form Sanctuary (Prefect) Team if you have any questions about absolutely anything at all! We are always happy to help you.



Here are the key people who can help you, and tutors are also available at any time. You may also speak with any member of staff or a member of the Sanctuary Team here at Shebbear College.



Mrs Lovett

Deputy Head (Pastoral) & DSL Lead



Miss Woods

Senior Matron



Ms Van Weyenberg

Day Matron



Mrs Hawkins

Day Matron



Miss Southern

Deputy Head (Academic) & DDSL



Dr Stray

School Doctor



Revd. Leigh

Chaplain



Ms Vetch

Pollard Housemistress



Mrs Shamsolah

Ruddle Housemistress



Mr Law

Thorne Housemaster



Mrs Cardoo

Way Housemistress

Your main contact is your tutor. You will find out who your tutor is on the first day of term. Both pupils and parents can email them with any questions or concerns.

YOUR FIRST DAY!

AT THE START OF THE DAY...

On your first day, please come to the main Reception, where you will be greeted by your Housemaster or Housemistress. They will take you to your tutor group where you will meet your tutor and your buddy. After your first day, you can go straight to your tutor group when you arrive in the mornings.

HOUSE COMMON ROOMS

Each House (Pollard, Ruddle, Thorne and Way) has a common room near the Quad where you can spend time during breaks socialising and relaxing with friends. You can visit other common rooms as well as your own if you want to spend time with friends in other houses.

TIMETABLES, LOGINS & LOCKERS

You will be given your timetable on your first day. Your buddy will stay with you and make sure you get to the right place at the right time!

Your tutor will also talk you through how to log in to the school system, where you can access your email, school account and iSAMS (school portal). You will be guided through how to use these.

You will be allocated your own locker in the locker room. These are large enough to store all your books and sports equipment in. There is no charge for lockers but you will need a combination padlock to lock it. Form 1 pupils have slightly smaller lockers, but have their own locker room with extra space to store bigger items.

AT THE END OF THE DAY

At the end of the day, if you are on a bus, you should go to your House Common Room to pick up your mobile phone. You will then be called to your bus. If you are not on a bus, you can arrange to meet whoever is picking you up, either in the 'School Car Park' (by the Music School) or in the 'Main Car Park' (by Reception).

UNIFORM

All of our school uniform and sports kit is available to purchase online at www.schoolblazer.com

Scan Here For
Uniform Lists
& Information



WHAT DO YOU NEED TO BRING TO SCHOOL

You should have the following equipment in school each day:

- Black ink pen x 2
- A set of coloured pens for science subjects (black, blue, green, red, purple)
- HB pencil x 2
- H pencil (for mathematical diagrams)
- 30cm ruler
- Eraser
- Pencil sharpener
- Calculator (scientific)
- Set of coloured pencils
- Scissors (rounded ends)
- Glue stick
- Protractor
- A pair of compasses
- Set squares
- Highlighters (green and pink)
- Combination padlock for your locker
- PE Kit
- Your school device

DIGITAL DEVICES

From September 2023 we will be leasing a device to every pupil in the Senior School, which you will be issued with on your first day. This will be something you need to bring to school every day, just like your pencil case. It won't replace pens and paper but will be used alongside them in many lessons.

MOBILE PHONES

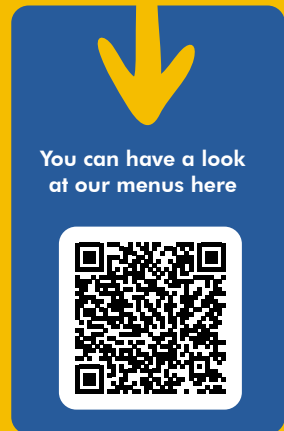
- Pupils in Forms 1 - 3 (Years 7-9) hand their phones into their tutor at morning registration. They are stored in the school reception during the day and returned at the end of the school day.
- Pupils in Form 4 store their phones in their lockers during the day.
- Pupils in Form 5 and above may keep their phones with them during the day but they should only be used at break times and must be on silent during lessons.
- Sixth Formers can keep their phones with them throughout the day but can only use them in the Sixth Form Centre.

LUNCH TIMES

Our lunches are provided in-house by catering company, Thomas Franks, using local suppliers and fresh ingredients. There are always several options available, including the chef's special, street food option and a full salad bar.

You'll also have a snack provided at morning break time.

Please let us know if you have an allergy or intolerance so that our catering team can provide an alternative option for you.



THE SCHOOL DAY



8.20am - 8.30am	Registration with your Tutor Group
8.30am - 9.30am	Period 1
9.30am - 10.30am	Period 2
10.30am - 10.50am	Snack & Break
10.50am - 11.50am	Period 3
11.50am - 12.50pm	Period 4
12.50pm - 1.50pm	Lunch
1.50pm - 2.00pm	Registration in Houses
2.00pm - 2.30pm	Chapel/Tutor
2.30pm - 3.30pm	Period 5
3.30pm - 4.30pm	Period 6
4.45pm	Buses depart



CO-CURRICULAR ACTIVITIES

Under our new Sheb 360 Co-curricular Programme, in the Senior School activities sessions will now be incorporated into the school day, with every year group having the opportunity for off-site activities once a week.

There will also be a team sports practice for every year group each week and a slot for the performing arts.

In the Friday activity slot, pupils can choose either an off-site activity (surfing, horse riding, water sports, tennis or swimming) or an on-site club (options include cookery, woodwork, archery, print making, photography, fitness - the list goes on!)

More information about the activities programme is available in our Sheb360 brochure.

FLEXI BOARDING

We offer flexi boarding for our day pupils if there are spaces in the boarding houses. This is a popular option for busy families and many pupils choose to stay on a regular basis. Have a look at our flexi boarding brochure for more information or contact our Head of Boarding, Mr Clewley on sclewley@shebbearcollege.co.uk

Scan Here For
Flexi Boarding
Information



SPEECH & DRAMA & MUSIC LESSONS

We offer specialist Speech and Drama lessons to all pupils. Our teacher, Mrs Ray runs Speech and Drama lessons covering skills such as Speaking in Public, Acting, Reading for Performance & Speaking Verse and Prose.

Individual Music lessons are also on offer in percussion, brass, woodwind and string instruments, as well as piano and voice. These lessons are taught by our specialist music teachers.

Mrs Sadler-Smith is our **Head of Creative, Digital and Performing Arts** and she can help you if you would like to sign up for LAMDA or Music lessons.



Please ask her for the information and forms. Her email is rsadlersmith@shebbearcollege.co.uk.



SCHOOL INFORMATION PORTALS

ISAMS PARENT PORTAL

The iSAMS Parent Portal provides quick and easy access to everything parents need to know about their child's school life. If you have any problems using this app, or forget/need to reset your password, please email reception@shebbearcollege.co.uk for help.

- Go to <https://shebbearcollege.parents.iSAMS.cloud/> or download the iParent app on your phone.
- You will be asked to log in. For new users, your login details will be emailed to you in the first week from 'Shebbear College Reception'. (The school code is SHCO, your username is the email address that you provided to the school and you will be asked to reset your password via the link in the email.)
- You can then access the portal where you can see the profile(s) of your child(ren) at the bottom. If you click on a child, you will then be able to view timetables, attendance, discipline & rewards and school reports.

SOCS SPORTS PORTAL

Our SOCS Sports Portal keeps you up to date with fixtures, arrangements, selection and venues.

- Go to <https://sport.shebbearcollege.co.uk> (you can download this as a Web App on your phone by going to the address and saving to your home screen).
- This will take you to an overview page where you can see what's going on today.
- If you would like to look at a particular sport and team, click on 'Sports & Teams, Fixtures & Results' on the left hand menu. From here you will be able to view upcoming fixtures for each team.
- If you would like to find out what is going on across all sports, click the 'Sports Calendar' menu and view by month, week, or day.

SCHOOLCLOUD – ONLINE PARENTS EVENING PORTAL (SENIOR SCHOOL)

We hold some of our Parents' Evenings online and some in person. In the Senior School we use SchoolCloud for our online Parents' Evenings. You will be invited to book on to each parents' evening via an email from the School Reception. Please read the instructions on the next page giving details of how to use the system.

PARENTS EVENINGS

We hold both in-person and online parents' evenings. We use schoolcloud.co.uk for our online events.

Scan here for more information on how to book appointments



COMMUNICATIONS

We send regular emails to parents and pupils. These will usually come from 'Shebbear College Reception'. We also send out a weekly newsletter each Friday with a video message from Mr Jenkins and notices about the week ahead.

SOCIAL MEDIA

We are active on social media and encourage our parents and pupils to interact with us. Please follow us @shebbearcollege



SCHOOL WEBSITE

You will also find useful information, including the school calendar, term dates, handbooks, contacts and bus information, on the Parents' Area of the school website (under the 'Our Community' heading):



SCHOOL BUS INFORMATION FOR PARENTS

You can find all of our school bus information and timetables on the website at

www.shebbearcollege.co.uk/admissions/travel-information

Mrs Bernstone in Reception is our school bus coordinator and she can help you with any bus enquiries. Her contact details are reception@shebbearcollege.co.uk or **01409 282000**.

Our designated out of hours school transport line is **07342 893708**. This line is for school bus emergencies only. Please do not use this line for any other purpose.

THE FRIENDS OF SHEBBEAR COLLEGE (PTA)

The Friends of Shebbear College (FOSC) are a group of friendly parents who regularly meet to discuss, organise and run fundraising events. Run along similar lines as a PTA, The Friends' primary aim is to raise funds for the school. As a new Shebbear College parent, you are more than welcome to join!

The Friends have Class Reps for each year group who can help you with any questions you have. They run Whatsapp Class Groups to update parents with reminders and school information.

Please email the FOSC on friends@shebbearcollege.co.uk to be added to your Class Whatsapp Group or for more information about the Friends.

OLD SHEBBEARIANS' ASSOCIATION

The Old Shebbearians' Association (OSA) is the school's successful and active alumni network.

Our Old Shebbearians regularly tell us that the friendships forged at Shebbear College are the strongest they've made throughout their lives with many having left years ago but remaining in contact with their Shebbear friends.

Over the years, the OSA has supported a considerable number of building, educational and personal development projects at the school. They aim to maintain a pupil's links with the school long after they have left and to encourage them to support future pupils with their time, experience and knowledge. We encourage Old Shebbearians to keep in touch with us, and organise and support a number of regular social and sporting events. Our annual OSA Reunion, is held at the RAF Club in Piccadilly every January and is a popular event with alumni of all ages.

As part of this scheme we charge a small termly contribution of £7.75 while your child is at the senior school. This is added to your normal fees and goes directly into improving your child's experience and those joining the Shebbear community after them. These contributions can be stopped at any time.

If you have any questions about the OSA, please contact our OSA Administrator Amy Bernstone at osa@shebbearcollege.co.uk.



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